

Parent Advisory Association - Minutes

New Sarepta Community High School

Location: NSCHS September 13, 2023

Members must be present to vote. Proxies are not permitted.

1. Welcome/Call to Order 8:15pm

Attendance: Sherry Kroszer (Chair), Diana Doornbosch (Secretary), David Holbrow – Principal, Michelle Havereon (Assistant Principal), Parents: Maricha Kriel, Jeremy Harper, Michelle Harper

2. Review/Approval of Agenda Sherry motions to approve agenda as amended and minutes as presented, Diana Seconds.

3. Approval of Minutes of May 10 Meeting

Diana moved to approve minutes as presented, Sherry seconded the motion.

4. Reports

4.1 Executive – Staff appreciation lunch potluck in June went very well and the staff were very thankful. There was lots of participation of parents who contributed.

Treasurer – attached to minutes.

4.2 Fundraising

4.2.1. Casino in April 2023 – Raised \$18,861.22.

4.2.2. 50/50 in June - Raised \$1273.55

4.2.3. AV Equipment - David has information from Brad Clarke at LCHS about the equipment they purchased for the gym. He will share this with the Association.

5. New Business –

5.1 On June 8th by email to the school council, Diana motioned to spend no more than \$40 to purchase 3 - \$10 coffee gift cards and thank you cards for 3 staff members (Laurel Osness, Ben Zylstra, Ashlyn Moses) who will not be at NSCHS for the next school year. Michelle Kadatz seconded the motion. Carried.

- 5.2** On April 25, 2023, **Michelle Kadatz motioned** that the Parent Advisory Association pay for a **pizza party** for the class who sells the most 50/50 tickets. Kayla Soch seconded the motion. Carried
- 5.3 Little Caesars Pizza Fundraiser** starts September 18. Flyers will be available at the school in the coming week. Orders are due at midnight October 13th; Delivery will be during the week of October 30.
- 5.4 Goodbye gifts/teacher appreciation** - Sherry motioned to purchase a \$10 gift card for Karen Gartner as a farewell gift. No motion regarding farewell gifts and criteria has been carried in previous years. Discuss at our next meeting.
- 5.5 Hot Lunch** – 3 parents showed interest in helping with hot lunch from the meet the teacher survey. A 4th parent showed interest last year. Diana will contact the parents to set up hot lunch for Friday October 6. Hot lunch menu can include: Pulled pork, Taco in a bag, hot dogs, pizza, hamburgers.
- 5.6 Liability Insurance** – Sherry will fill out the necessary paperwork and submit to Chelsey Volkman at district office. The expense for insurance isn't going forward yet.
- 5.7 Wishlist** – add to November agenda.
- 5.8 Teacher Allocation** – David will ask Lisa to provide the total amount paid out to teachers last year. The group discussed a few options for 23/24.
- Top up what is remaining to \$1300.
 - Teachers submit receipts to the PAA and reimburse expenses.

Next Meeting of the NSCHS Parent Advisory Association: Wednesday, November 8, 2023

Adjournment: 9:02pm

PAA Action Items:

- Hot lunch for October 6 - Contact parents to organize
- **David** – provide report of remaining balance of the teacher allocation.
- Discuss retirement/farewell gift criteria and guideline at next meeting
- Discuss insurance at the next meeting
- Set up volunteers to provide meal for Parent Teacher Interviews
- **David** will provide information regarding AV equipment for gym
- **Michelle** – Contact Darcy Kadatz (manager at Long and McQuade) regarding prices on sound equipment.
- **All- CIP Grant** – It appears that an overhaul was done of the program in 2022. Michelle needs another executive to review the program and materials.
- **All** - Keep an eye out for grants that would serve our school better.
- **All - Bylaws** - The group will split the bylaws into sections and take home to review and add edits/recommendations. Michelle is willing to sit with

someone and review together. An email was sent to executives by Michelle so all have a copy of it. The executive needs to gather and review.