

MINUTES

New Sarepta Community High School

Parent Advisory Association

November 19, 2025 | Time: 7:09pm | Meeting called by: Sherry Krozser, Chair | Location: NSCHS Staff Room

Attendance:

Board Member(s) Present

- Sherry Krozser, Chair
- Tamara Morris, Vice-Chair
- Michelle Kadatz, Treasurer
- Michelle Harper, Secretary

Community/Staff Attendees

- Jeremy Harper, Parent
- Mrs. Steffler, Principal
- Mrs. Haveroen, Teacher

Board Position(s) Still Open/Available

- Fundraising Chair
- Casino Coordinator

Action: NSCHS will send out advertisements for the open positions.

1. Welcome/Call to Order (7:09pm)

2. Review/Approval of Agenda:

- Call to Order at 7:09 PM.
- Motion to approve the agenda as presented by Sherry Kroszer, Chair.
 - *MOVED:* Michelle Kadatz, Treasurer
 - *SECONDED:* Tamara Morris, Vice-chair
 - *VOTE:* Approved.

3. Meeting Minutes Review and Approval:

- The minutes from the September 10, 2025 meeting were reviewed and presented by Sherry Krozser, Chair.
- Additions/ Omissions: None noted
 - *MOVED:* Michelle Kadatz, Treasurer
 - *SECONDED:* Tamara Morris, Vice-chair

Reports:

1. Treasurer's Report:

The full Financials Report was sent via email on November 18, 2025, at 1:17 PM.

Motion to approve Financials by Michelle Kadatz, Treasurer, and seconded by Tamara Morris, Vice-chair.

1) Financial Report Details:

- a. The AGLC report was emailed in and confirmed on October 7, 2025.
- b. Insurance invoice from Marsh Canada Limited was received. A motion was passed via email to use Casino funds to pay the invoice.
- c. Cheque for insurance was mailed via Canada Post on November 17, 2025.
- d. The Little Caesars Fundraiser was successful, selling 173 kits for a profit of \$1,038.00. The cheque is pending deposit.
- e. **Account Balances (Calculated):**
 - i. **Casino Account:** Closing balance Oct 31, 2025, was \$12,772.46. After adding interest (\$0.11 and \$0.12) and deducting CHQ#026 (Marsh Canada insurance, -\$694.00), the **Current Calculated balance is \$12,078.46.**
 - ii. **Advisory Account:** Closing balance Oct 31, 2025, was \$2,776.53. After deducting CHQ#0764 (NSCHS Teacher allocation, -\$1,300.00) and pending the Little Caesar deposit (+\$1,038.00), the **Current Calculated balance is \$2,154.53**

2. Fundraising:

- a) **Little Caesars:** Confirmed profit of \$1,038.00 from 173 kits sold.
 - **EFT Conversation:** Michelle Kadatz (Treasurer) and Sherry Krozser (Chair) will discuss and finalize the setup for Electronic Funds Transfer (EFT) with the bank.
 - *Motion to setup EFT:* Michelle Kadatz, Treasurer
 - *Seconded:* Michelle Harper, Secretary

3. Communications/Engagement:

Discussion was held regarding the donation and distribution of Gatorade and granola bars for student wellness. Diana Doornbosch had distributed 40 packages to students at events so far this year. The Parent Advisory Association is asking for more donations of gatorade and granola bars from parents and the community for the students.

Standing Business - ASCA Opportunities:


- Michelle Harper, Secretary will be attending the ASCA virtual engagement event on Saturday, December 22, 2025 from 1:00pm to 4:00pm.
- The Council will keep being updated on any further grant opportunities for the future.

New Business:

Marsh Insurance Invoice:

- Michelle Kadatz, Treasurer, paid via cheque mailed on November 17, 2025 (as noted in the Treasurer's Report).

\$25.00 Donation to ASCA (from School Council):

- **Decision:** All were in favour of the donation.
- **Action:** Michelle Harper, Secretary, paid via zeffy.com on November 17, 2025, at 9:26 PM.
- **Secretary Reimbursement:** Michelle Kadatz, Treasurer will issue a cheque to Michelle Harper, Secretary, to reimburse the \$25.00 donation. Michelle Kadatz, Treasurer gave a cheque of \$25.00 to Michelle Harper, Secretary at the meeting on November 19, 2025.
- Executive Director from ASCA says "Thank you so very much for your donation to ASCA!
 We greatly appreciate your support; it truly means so much to us!"

PAA Award Nominee:

- The deadline for PAA Award nominations is November 27, 2025.
- **Decision:** The school council agreed and motioned to nominate Diana Doornbosch for her volunteering efforts in distributing gatorade and granola bars.
- **Motion to gift Diana Doornbosch with a Thank You card and \$100 from the financial account.**
 - a. *MOVED:* Michelle Kadatz, Treasurer
 - b. *SECONDED:* Michelle Harper, Secretary

Lighting and Control Board(s) for Drama Productions:

- Mrs. Haveroen advocated for a drama teacher who would like to have lighting and control board(s) for the drama class to improve student learning and production.
- **Action:** The drama teacher will need to add the items to the teacher's wishlist to discuss and vote for.

Next Meeting:

The next NSCHS School Council & PAA Meeting is scheduled for **Wednesday, December 10, 2025, at 6:30 PM in the staff room**

Adjournment Time: 7:41pm
